Associate University Librarian, Planning & Community Relations

Concordia University

Concordia University is one of Canada’s most dynamic universities in one of North America’s most livable cities. It reflects a unique blend of commitments to diversity, accessibility, social responsibility, and innovation. With over 46,000 students (6,300 international) and nearly 1,700 full-time and part-time professors, Concordia is recognized for offering a rich academic experience combined with strong community engagement.

This is a time of change for Concordia University Libraries. A new library space was recently inaugurated in the Grey Nuns Building. A major renovation and expansion project will transform the Webster Library, at the Sir George Williams Campus (downtown), over the period of 2015 to 2017. An innovative technology program is being developed and will contribute to enhance the students experience in the libraries.

Overview of the Position

Concordia University Libraries is looking for an energetic and innovative leader to coordinate the development and implementation of the library’s strategic planning, contribute to the establishment of a renewed offer of library services, represent the Libraries and develop projects and programs with internal and external partners.

The Associate University Librarian (AUL), Planning and Community Relations is part of the Library’s senior management team and reports directly to the University Librarian. The AUL manages the strategic planning and policy development processes and works in close relation with other members of the Library Administration Team to ensure organizational effectiveness and efficiency. With the support of the university’s different services, the incumbent is responsible for the communications portfolio and contributes to the Libraries’ advancement program. The position demands leadership, vision, excellent management skills, motivation, and innovation capacity.

This is a renewable contract appointment. The successful candidate may alternately be eligible for a tenured (union-excluded) appointment, including administrative leave, as determined through the hiring process. Qualified candidates must have a Master’s degree from an ALA accredited information science school or an equivalent acceptable for membership in the Corporation of Professional Librarians of Quebec, and at least seven years of experience in an academic or research library. Candidates will demonstrate superior interpersonal and communication skills, proven leadership, excellent analytical and critical thinking, planning, organizational and decision making skills. Excellent communication in English is essential. Knowledge of French is a distinct advantage.

How to apply

Interested applicants should email in confidence Ms. Sandra Biron at lib-admin@concordia.ca along with their cover letter, curriculum vitae and the names and contact information of three professional references. Review of applications will begin April 27, 2015, and continue until the position is filled. For a complete position description, please see: http://library.concordia.ca/about/jobs/. The search process and all information received will be treated in the strictest confidence. All qualified candidates are encouraged to apply; however, Canadian citizens and permanent residents of Canada will be given priority. Only selected candidates will be contacted. Concordia University is committed to employment equity.