



JOB DESCRIPTION

POSITION TITLE:	Digital Scholarship Librarian
DEPARTMENT :	Library
BARGAINING UNIT:	CUFA
STATUS:	Tenure-Track

GENERAL DESCRIPTION:

The **Digital Scholarship Librarian** is a member of the Library's professional team, reporting to the Associate University Librarian, Research & Graduate Studies.

Collaborating and consulting across the Library and the University, the Digital Scholarship Librarian leads the development and implementation of the Library's digital scholarship initiatives; coordinates and develops services to facilitate the use of digital methods, tools and techniques in support of scholarly activities; provides direct support to students and faculty on emerging digital methods and tools; and provides support for teaching, learning and research activities in assigned subject areas to enable and facilitate exploration, knowledge creation and learning.

The incumbent contributes substantively to a variety of Library and University strategic initiatives and projects, through committees, working groups, and project teams.

RESPONSIBILITIES:

1. Leads the development and implementation of the Library's digital scholarship initiatives and services.
2. Collaborates and communicates across faculties and units to coordinate, design and provide services in support of digital scholarship across all disciplines including methods of inquiry and outputs.
3. Provides expert consultations, support and training to faculty, students and library staff on digital scholarship projects, tools, techniques.
4. Develops partnerships and collaborations with researchers engaged in digital scholarship.
5. Identifies and evaluates current and emerging digital tools and methodologies.

6. Engages in assessment of user needs related to digital scholarship.
7. Develops knowledge of information and data resources and provides research help and consultations within assigned subject areas
8. Continually develops knowledge of teaching and learning practices in higher education generally, and in the disciplinary context of assigned subject areas.
9. Prepares and delivers curricular and co-curricular instruction for classroom, library and online learning environments.
10. Develops a thorough familiarity with all aspects of the research and research-creation lifecycle within assigned subject areas including research methods, research-creation, digital tools, scholarly communication and research data management.
11. Advises and collaborates with faculty, students and colleagues to facilitate research and research-creation activities, digital scholarship, data management and scholarly outputs in assigned subject areas.
12. Develops and manages digital and print collections in assigned subject areas.
13. Participates on committees, working groups and project teams to contribute to the development of Library and University strategic initiatives and projects.
14. Contributes to local, regional and national initiatives and projects.

QUALIFICATIONS:

Professional Expertise

A graduate degree from a library school accredited by the American Library Association, or approved equivalent education and training acceptable for membership in the Corporation of Professional Librarians of Québec.

Demonstrated knowledge of current research and technologies in digital scholarship.

Experience with managing or participating in digital scholarship projects.

Experience with digital scholarship tools such as data visualization, timeline, mapping, and text mining tools.

Excellent knowledge of the research lifecycle.

Demonstrated knowledge of markup languages, features, and protocols such as HTML, XML, XSLT, CSS, PHP etc.

Experience developing and/or troubleshooting applications using scripting, programming and/or database languages is an asset.

Demonstrated ability to develop and deliver effective instructional activities.

Knowledge of scholarly communication models and practices including open access, institutional repositories, and research data management.

Knowledge of research communication and collaboration tools and ability to advise on their value and use.

Knowledge of collections development and management issues, concepts and methods in academic libraries.

General Competencies

Demonstrated ability to develop successful partnerships and relationships with faculty and researchers.

Demonstrated project management skills and ability to handle multiple priorities and tasks as well as projects.

Strong motivation, aptitude and interest to establish student and faculty success as the centre of their professional practice.

Ability to work both independently and collaboratively, share expertise, work in teams and negotiate solutions with diverse groups

Excellent communication skills; strong analytical and creative problem-solving skills.

Curiosity, drive and flexibility so as to discover and try new things, in support of Library and University strategic directions.

Oral and written fluency in English is essential. Oral fluency in French and basic written French are assets.