



JOB DESCRIPTION

POSITION TITLE:	Teaching & Research Librarian – Fine Arts
DEPARTMENT :	Library
BARGAINING UNIT:	CUFA
STATUS:	Tenure-Track

GENERAL DESCRIPTION:

The **Teaching & Research Librarian – Fine Arts**, is a member of the Library's professional team, reporting to the Associate University Librarian, Research & Graduate Studies.

The incumbent provides support for teaching, learning and research activities in the visual and fine arts to enable and facilitate exploration, knowledge creation and learning. The incumbent develops and implements initiatives to support the use of digital tools for research and teaching.

The incumbent contributes substantively to a variety of Library and University strategic initiatives and projects, through committees, working groups, and project teams.

RESPONSIBILITIES:

1. Continually develops knowledge of information and media resources within the visual and fine arts and acts as a resource person for librarians, staff, faculty and students.
2. Provides research help and consultations regarding the discovery and use of information and media resources within the visual and fine arts.
3. Continually develops knowledge of teaching and learning practices in higher education generally, and in the disciplinary context of the visual and fine arts.
4. Prepares and delivers curricular and co-curricular instruction for classroom, library and online learning environments.
5. Develops a thorough familiarity with all aspects of the research and research-creation lifecycle within the visual and fine arts including research methods, research-creation, digital tools, scholarly communication and research data management.
6. Advises and collaborates with faculty, students and colleagues to facilitate research and, research-creation activities, digital scholarship, data management and scholarly outputs in the

visual and fine arts.

7. Develops and manages digital and print collections in assigned visual and fine arts subject areas.
8. Participates in collection evaluation, development and management, in consultation with faculty, librarians, and the Associate University Librarian, Collection Services.
9. Coordinates and contributes to the Library's exhibits.
10. Participates on committees, working groups and project teams to contribute to the development of Library and University strategic initiatives and projects.
11. Contributes to local, regional and national initiatives and projects.

QUALIFICATIONS:

Professional expertise

A graduate degree from a library school accredited by the American Library Association, or approved equivalent education and training acceptable for membership in the Corporation of Professional Librarians of Québec.

An undergraduate degree and/or graduate degree in the visual or fine arts or in a related discipline is an asset.

Extensive and authoritative knowledge of information resources and sources in a variety of media available to subject areas within the visual and fine arts.

Knowledge of the research and research-creation lifecycles within the visual and fine arts.

Demonstrated ability to develop and deliver effective instructional activities.

Knowledge of scholarly communication models and practices including open access, institutional repositories, and research data management.

Knowledge of research communication and collaboration tools as well as digital scholarship tools (such as data visualization, timeline, mapping, online exhibits, text mining) and the ability to advise on their value and use.

Knowledge of collections development and management issues, concepts and methods in academic libraries.

General Competencies

Demonstrated ability to develop successful partnerships and relationships with faculty and researchers.

Demonstrated project management skills and ability to handle multiple priorities and tasks as well as projects.

Strong motivation, aptitude and interest to establish student and faculty success as the centre of their professional practice.

Ability to work both independently and collaboratively, share expertise, work in teams and negotiate solutions with diverse groups.

Excellent communication skills. Strong analytical and creative problem-solving skills.

Curiosity, drive and flexibility so as to discover and try new things, in support of Library and University strategic directions.

Oral and written fluency in English is essential. Oral fluency in French and basic written French are assets.