JOB DESCRIPTION

POSITION TITLE: Open Educational Resources Librarian

DEPARTMENT: Library

BARGAINING UNIT: CUFA

STATUS: Limited Term Appointment

GENERAL DESCRIPTION

The OPEN EDUCATIONAL RESOURCES (OER) LIBRARIAN is a member of the Library’s professional team, reporting to the ASSOCIATE UNIVERSITY LIBRARIAN, TEACHING & LEARNING.

The OER LIBRARIAN will develop and implement strategies, activities and/or programmes to advance the adoption and creation of open educational resources and affordable course content at Concordia University. The incumbent will communicate broadly and collaborate closely with stakeholders from across the University including but not limited to students, faculty, other units on campus, librarians and library staff. The incumbent will be responsible for proposing a holistic approach to outreach, advocacy, and education alongside concrete strategies for increasing the use and creation of open educational resources. With an eye to the long-term scalability and sustainability of integrating open content into Concordia’s curriculum, the incumbent will contribute to aligning our activities in this area with institutional, regional and national efforts. The OER LIBRARIAN may also be responsible for providing support for teaching, learning and research activities in one or more subject areas.

RESPONSIBILITIES

1. With the Associate University Librarian, Teaching & Learning, assesses existing models for advancing OER adoption/creation and adapts appropriately for local implementation.

2. Develops and implements a feasible and sustainable suite of library-based OER services, working collaboratively with other units on campus who may also offer complementary services.

3. Adopts and adapts existing materials for OER advocacy and education; develops and delivers communications and educational programmes customized for various stakeholders.

4. Contributes to an initiative to secure and provide funding for the adoption/adaptation/creation of OER in courses at Concordia, in close collaboration with student groups, the Centre for Teaching & Learning, the Student Success Centre, and other relevant parties.

5. Explores possible models and proposes a framework to support open textbook publishing including platform(s), workflows, editorial processes, etc.

6. Develops an assessment plan to determine and track the benefits/impact of OER adoption and creation.

7. Participates in regional, national and international OER communities of practice where appropriate.

8. Participates on committees, working groups and project teams to contribute to the development of Library and University strategic initiatives and projects.
9. Performs other duties as assigned, including but not limited to providing support for teaching, learning and research in one or more subject areas.

QUALIFICATIONS

Professional Expertise

A graduate degree from a library school accredited by the American Library Association; or approved equivalent education and training acceptable for membership in the Corporation of Professional Librarians of Québec.

Minimum of one (1) year of professional experience, preferably in an academic or research library environment.

Knowledge of and/or experience with good practice regarding the adoption, adaptation and creation of open educational resources.

Knowledge of major OER repositories, OER leadership bodies, and open training materials, specifically for higher education.

Knowledge of broad trends and issues relating to one or more of the following: open education, open pedagogy, open licensing, open access, open science, open scholarship.

Knowledge of and/or experience with higher education curriculum development or instructional design.

Experience in providing research help and/or instruction in an academic library is preferred.

Demonstrated experience in planning and delivering a project with multiple campus partners is preferred.

General Competencies

Strong motivation, aptitude and interest to establish student and faculty success as the centre of their professional practice.

Ability to plan and organize effectively and handle multiple priorities and tasks as well as projects.

Ability to work both independently and collaboratively, share expertise, work in teams and negotiate solutions with diverse groups.

Excellent communication skills. Strong analytical and creative problem-solving skills.

Curiosity, drive and flexibility so as to discover and try new things, in support of Library and University strategic directions.

Oral and written fluency in English is essential. Oral fluency in French and basic written French are assets.