Teaching & Research Librarian – Humanities & Social Sciences
Limited Term Appointment

Concordia University Library seeks a dynamic and innovative librarian for a limited term appointment as Teaching & Research Librarian – Humanities and Social Sciences. This is a one year full-time appointment with possibility of renewal.

Concordia University is one of Canada’s most dynamic universities in one of North America’s most livable cities. It reflects a unique blend of commitments to diversity, accessibility, social responsibility, and innovation. With over 50,000 students (more than 8,400 international) and over 2,000 full-time and part-time professors, Concordia is recognized for offering a rich academic experience combined with strong community engagement.

Concordia University Library provides collections and services fundamental to academic success, creation, the advancement of knowledge, and lifelong learning. With a team of 120 librarians, professionals and support staff who put student and faculty success at the centre of their practice, the Library collaborates to achieve the goals outlined in our strategic plan and in the University’s strategic framework and directions. For more information about the services and operations of the Library, see http://library.concordia.ca/.

The Teaching & Research Librarian – Humanities and Social Sciences is a member of the Library’s professional team, reporting to the Associate University Librarian, Teaching & Learning. The incumbent provides support for teaching, learning and research activities in the humanities and social sciences to enable and facilitate exploration, knowledge creation and learning. The incumbent also contributes substantively to a variety of Library and University strategic initiatives and projects, through committees, working groups, and project teams.

Librarians on limited term appointments contribute, on a temporary basis, to the delivery of Library services and operations. Individuals holding limited-term appointments may receive subsequent reappointments, given continued funding and need, as well as satisfactory job performance. Together, the initial and subsequent limited-term appointments may not exceed 36 months or a span of three consecutive years. Librarians are members of the Concordia University Faculty Association (CUFA).

RESPONSIBILITIES:

1. Continually develops knowledge of information resources within the humanities and social sciences and acts as a liaison with assigned departments and a resource person for librarians, staff, faculty and students.
2. Provides research help and consultations regarding the discovery and use of information resources generally, and specifically within the humanities and social sciences.

3. Continually develops knowledge of teaching and learning practices in higher education generally, and in the disciplinary context of the humanities and social sciences.

4. Prepares and delivers curricular and co-curricular instruction for classroom, library and online learning environments.

5. Develops a thorough familiarity with all aspects of the research life cycle within the humanities and social sciences including research methods, digital tools, scholarly communication and research data management.

6. Advises and collaborates with faculty, students and colleagues to facilitate research activities, digital scholarship, data management and scholarly outputs in the humanities and social sciences.

7. Develops and manages digital and print collections in assigned subject areas.

8. Participates in collection evaluation, development and management, in consultation with faculty, librarians, and the Associate University Librarian, Collection Services.

9. Participates on committees, working groups and project teams to contribute to the development of Library and University strategic initiatives and projects.

QUALIFICATIONS:

Professional expertise

A graduate degree from a library school accredited by the American Library Association, or approved equivalent education and training acceptable for membership in the Corporation of Professional Librarians of Québec.

An undergraduate degree and/or graduate degree in the humanities or social sciences is an asset.

Knowledge of information resources and sources in a variety of media available to subject areas within the humanities or social sciences.

Ability to develop/deliver effective instructional activities, materials, guides, etc.

Familiarity with collection development practices in academic libraries.

Familiarity with trends, practices and technologies for academic library services.

Familiarity with scholarly communication models and practices including open access, institutional repositories, and research data management.
General Competencies

Strong motivation, aptitude and interest to establish student and faculty success as the centre of their professional practice.

Ability to work both independently and collaboratively, share expertise, work in teams and negotiate solutions with diverse groups.

Ability to handle multiple priorities and tasks as well as projects.

Excellent communication skills. Strong analytical and creative problem-solving skills.

Curiosity, drive and flexibility so as to discover and try new things, in support of Library and University strategic directions.

Oral and written fluency in both English and French is required for this position.

Salary and Benefits

The salary for an initial limited term appointment is $59,284 per annum. The position includes a competitive and comprehensive benefit package.

Application Procedure

Interested candidates must supply the following in one (1) single PDF attachment:

- a letter of interest;
- curriculum vitae, which must include a statement of your citizenship;
- the names, email addresses and telephone numbers of three professional references.

Concordia University is strongly committed to employment equity within its community, and to recruiting a diverse faculty and staff. The University encourages applications from all qualified individuals, including women, members of visible minorities, Indigenous persons, members of sexual minorities, persons with disabilities, and others who may contribute to diversification; candidates are invited to self-identify in their applications.

All qualified candidates are encouraged to apply; however, Canadians and Permanent Residents will be given priority. To comply with the Government of Canada’s reporting requirements, the University is obliged to gather information about applicants’ status as either Permanent Residents of Canada or Canadian citizens. Applicants need not identify their country of origin or current citizenship; however, all applications must include one of the following statements:

Yes, I am a citizen or permanent resident of Canada
No, I am not a citizen or permanent resident of Canada

Interviews are planned for October 7-17, 2019. The appointment will commence at the earliest negotiable date.
Candidates should apply in confidence by email to Ms. Sandra Biron, Library Personnel Assistant, at Employment.Library@concordia.ca. Only selected candidates will be contacted.

Applications must be received by **no later than noon (12pm) on September 25, 2019.**