

RefWorks to Zotero Migration Guide

1. Log into RefWorks, click on References from the heading bar and then click on export:

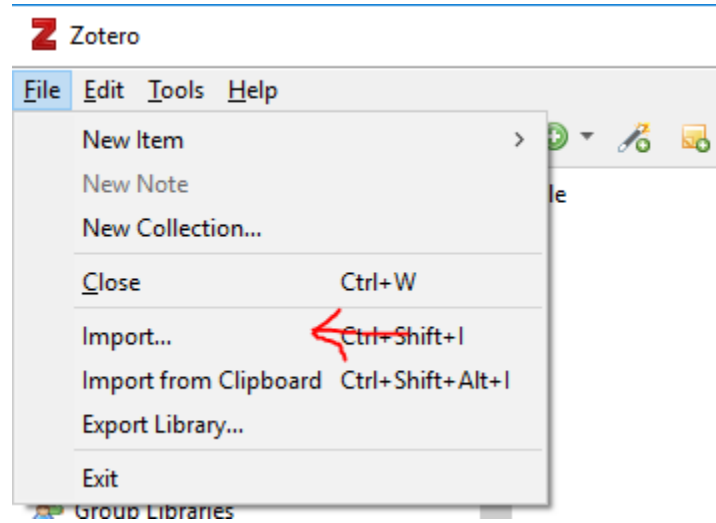
The screenshot shows the RefWorks web interface. At the top, there is a navigation bar with 'References', 'View', 'Search', 'Bibliography', 'Tools', and 'Help'. A search box on the right contains the text 'Search Your Database'. Below the navigation bar, there are buttons for 'Add New', 'Import', and 'Export'. A red arrow points to the 'Export' button. To the right of these buttons are 'Create Bibliography' and 'New Reference' buttons. Below the navigation bar, there is a breadcrumb trail: '> All References'. In the center, there are two tabs: 'References' and 'Organize & Share Folders'. Under the 'References' tab, there are three radio buttons: 'Selected', 'Page', and 'All in List'. The 'All in List' radio button is selected. To the right of these radio buttons are icons for adding, deleting, and printing. Further right, there are dropdown menus for 'Sort by' (set to 'Authors, Primary') and 'Change View' (set to 'Standard View'). Below these controls, a reference is displayed with the following details:

Ref ID	3	Book, Whole Reference 1 of 7
Authors	Brueggeman, William B. ; Fisher, Jeffrey D.	
Book Title	Real estate finance and investments	
Source	2019; 2019, McGraw-Hill Education, New York; 4, Sixteenth; International student	

2. Leave "All in List" selected under "References to Include From All References". Then under "Select an Export Format" select "RefWorks Tagged Format":

The screenshot shows the 'Export References' dialog box. At the top, there is a title bar with 'Export References' and a close button. Below the title bar, there are three radio buttons: 'Selected (0)', 'Page (7)', and 'All in List (7)'. The 'All in List (7)' radio button is selected. Below the radio buttons, there is a text box that says 'You can select a different folder from the folder area to the right of this window.' Below the text box, there is a dropdown menu labeled 'Select an Export Format' with 'RefWorks Tagged Format' selected. Below the dropdown menu, there is a link that says 'Need Help exporting references?'. At the bottom right, there is a button labeled 'Export References' with a green arrow icon.

3. After clicking Export References your references should download as a .TXT file. If, instead of download the text file, you see a webpage displaying text instead, right click anywhere on the page, choose save as, and then save the page as a .TXT file.
4. After this is done open the Zotero app. From the heading menu choose File->Import:



5. From the pop-up that opens click on "Next", select the .TXT file you downloaded from RefWorks, check off "Place imported collections and items into new collection", and then click next again.
6. All of your refworks should be imported into a folder named after your .TXT. At this point all of your RefWorks references should be in Zotero.