

LIBRARY SERVICES FUND COMMITTEE

ANNUAL REPORT 2025

Library Services Fund Committee

The LSFC was originally established according to article 5 of the **CSU Library Services Fund Agreement** between the Concordia Student Union and Concordia University signed April 16, 2010. A new agreement was signed in December 2019 renewing the Fund for an additional ten years (see **Appendix 1**).

The Committee met 5 times in 2025, its 17th full calendar year of operation: January 16, March 20, May 1, October 20 and December 1, 2025.

Committee Members for the Winter 2025 Semester

Student Representatives

Maria Chitoroaga, CSU Sustainability Coordinator

Michael Lecchino, CSU Representative

Leen Al-Hijawi, CSU Loyola Coordinator

Dani Brobowski, CSU Representative

Other members

Amy Buckland, University Librarian (Chair)

Andrea Harland, Associate Librarian, Access & Delivery Services

Rajiv Johal, Associate University Librarian, Research & Graduate Studies

Paul Blouin, Manager, Library Budget and Facilities

(Development Officer position vacant)

Committee Members for the Fall 2025 Semester

Student Representatives

Maria Chitoroaga, CSU Representative

Michael Lecchino, CSU Representative

Arevig 'Rev' Nahabedian, CSU Student Life Coordinator

Other members

Dianne Cmor, Associate University Librarian, Teaching and Learning (chair)

James Moore, Associate University Librarian, Open Scholarship

Paul Blouin, Manager, Library Budget and Facilities

Jasia Stuart, Manager, Digital Capabilities

(Development Officer position vacant)

On behalf of the Committee, I am pleased to issue the following annual report.

Dianne Cmor, Associate University Librarian, Teaching & Learning

Library Services Fund Committee (Chair)
March 20, 2026

Annual Report 2025

The Library Services Fund Committee (LSFC) continued its work in 2025 towards achieving the goals of the CSU Library Services Fund Agreement. As always, the fund continues to support 24/7 access to library spaces during the semester, the purchasing of all textbooks and coursepacks that are made available in course reserves, technology and accessory loans, Technology Sandbox supplies for student use, and wellness and comfort initiatives at both Webster and Vanier Libraries. Usage statistics (where applicable) and financials are presented later in this report.

New projects in 2025

- a. The 2022-2023 Leisure and Wellness Pilot Project created dedicated leisure spaces in Vanier and Webster Libraries to support student wellbeing with reading materials, games, and comfortable study-break areas. While students valued both spaces, the Webster location was less used due to poor visibility. To sustain and improve the initiative, \$3,000 in annual funding was requested for maintenance, along with a one-time \$50,000 investment to upgrade furniture, signage, and relocate the Webster space near the LB2 entrance. Planning began in 2024, \$8,745 was spent on tables that year, and the Webster leisure space relocation was completed in early 2025
- b. The **Technology Sandbox** at Webster Library offers hands-on access to advanced tools and technology. VR workstation units were ordered in 2025 to expand the Library's virtual reality capabilities and complement the VR headsets available through the Technology Sandbox.

Equipment purchased in 2025:

- 3D printers (expansion units to address growing demand)
 - High-spec desktop computers for Sandbox workstations (approved January 2025)
 - Meta Quest 3 VR headset
- c. The **Macmini Media Lab** has been established as a 2025 project to expand access to high-performance media production resources. The equipment has arrived, and work is underway to complete the physical setup, software installation, and technical configuration. Once finalized, the lab will provide students with dedicated access to media creation, editing, and production tools in a structured and sustainable support framework.
 - d. The **Visualization Studio** at Webster Library is a dedicated space that supports immersive technologies for research, project development, learning, and events. High-specification computers for the Visualization Studio were approved by the Committee in January 2025. An audio workstation was also ordered during the year to expand the Studio's production capabilities. This equipment will expand the studio's capabilities for sound design,

immersive audio work, multimedia projects, and experiential research, helping students and faculty engage with advanced audio production alongside the studio's visual and spatial technologies.

Equipment purchased:

- Zylia Pro 3D Audio — 360-degree microphone for immersive audio production

Equipment approved in 2025:

- Insta360 Pro 2 — 360° camera
- GoPro MAX — 360° camera
- 3D scanner

- e. The Committee approved the purchase of professional-grade podcasting equipment in 2025 to support student audio production and content creation.

Equipment purchased:

- Shure SM7B Microphone
- Focusrite Scarlett 2i2 Audio Interface
- Audio-Technica ATH-M50x Headphones
- On-Stage Foam Ball Pop Filter

- f. Students identified a need for private individual study spaces for online meetings, phone calls, exams, and job interviews. After preliminary research, LSFC approved funding for 10 study pods—eight for Webster Library and two for Vanier Library. The project began as a pilot in 2025, and two pods have been installed at Webster Library. Usage and feedback will be monitored to inform future planning.

Tablet Fleet Refresh

The Library's lendable tablet fleet had become significantly outdated. Usage declined from over 10,000 checkouts in 2018–19 to fewer than 2,000 in 2024. Of 124 tablets in the fleet, 71 were iPad Air 2 models (2014 vintage) that no longer receive operating system updates and cannot support Apple Pencil, limiting their utility for students. The LSFC approved a phased refresh to modernize the fleet.

Phase 1 — Approved March 2025 (\$122,844.82):

- 20 iPad Pros with Apple Pencils
- 43 Apple Pencils for existing compatible iPads
- 60 storage bags

Phase 1 Addition — Approved May 2025 (\$7,565):

- 20 keyboard folios for the new iPad Pros
- Total Phase 1 investment: approximately \$130,410*

Phase 2 — Approved December 2025 (approximately \$90,000):

40 additional iPad Pros (10 at Vanier Library, 30 at Webster Library)

40 keyboard/folio cases (Magic Keyboard Folio or Logitech Combo Touch)

20 additional Apple Pencils

Art Volt

Art Volt is a platform from Concordia's Faculty of Fine Arts supporting recent graduates by offering professional training, mentorship, residencies, art sales and a rental marketplace called the *Art Volt Collection*. It aims to help emerging artists transition from academic studies into professional art careers by building skills, connections, and paid opportunities.

The Library signed a contract with ArtVolt, which facilitates displaying artworks from this initiative in campus space. It was originally set to end in January 2025 but has been extended with annual funding approved by the LSFC of \$4,500. Three pieces are currently on display at Vanier Library, and four artworks are now installed at Webster Library. Students highly value the project and have requested more art, so the Library is working to find additional space at Webster for expanded displays.

OER

Funding for open educational resources, specifically open textbooks, has been provided since 2019. In 2025, a new allocation of \$200,000 was approved for this work and \$27,925 was spent on paid student support. To date, eighteen grants have been awarded to Concordia professors as part of this project, and twelve open textbooks are in use for courses in a variety of disciplines.

Usage

Services and equipment that lend themselves to usage tracking are shown in **the Library Services Fund Usage Report 2025** (see **Appendix 1**).

Budget

The fund is in excellent financial condition. Income and expenditures are accounted for in the **Library Services Fund Statement of Revenues and Expenses 2025** (see **Appendix 2**).

Acknowledgments

The Library Services Fund Committee takes this opportunity to thank the many other parties involved in bringing improvements to the Library services as a result of this joint CSU/Library initiative. We owe a huge debt of gratitude to Security, Cleaning Services, Facilities, IITS, and Campus Bookstore staff who are all contributing to the LSFC projects. Also, the Committee is grateful to the many Library personnel who have demonstrated their capacity to change in response to new, student-driven needs, policies

and procedures. Finally, and most importantly, we thank the CSU and its membership for their vital commitment to Library service improvement.

Appendix 1 – Library Services Fund Usage Report 2025

The Library Services Fund Committee (LSFC) continued its work in 2025 towards achieving the goals of the CSU Library Services Fund Agreement.

1) 24-hour access

The following table shows annual average entrances per 24-hour period and average exits during overnight hours (11pm–8am) for 2024 and 2025:

Library	Metric	2024	2025	Δ%
Webster	Avg entrances / 24h	5,956	5,712	-4.10%
	Avg exits / night (11pm–8am)	518	475	-8.30%
Vanier	Avg entrances / 24h	953	906	-4.93%
	Avg exits / night (11pm–8am)	76	78	2.63%

2) Equipment Loans and Course Reserves

In 2025, the Library Services Fund supported short-term textbook access and high-demand technology loans. The following table summarizes annual loan activity for course reserve materials and the most heavily used equipment in 2024 and 2025.

Item	# of items	Loans 2024	Loans 2025
Course reserve materials	—	12,172	9,705
Laptops	300 (210 Webster, 90 Vanier)	10,539	9,901
Tablets	125 (95 Webster, 30 Vanier)	1,926	1,511
Headphones (with mic)	60	2,414	1,587
Headphones (noise-canceling)	26	1,848	1,647
Phone charging cables	—	4,435	4,907

Appendix 2. Financial Statement 2025

Jan 2025-Dec 2025	Fee Levy		\$ 774,366
EXPENSES			
24hr Security Charges	\$ 260,439		
Cleaning Services	\$ 53,677		
Open Educational Resources	\$ 27,924		
Reserves	\$ 115,363		
Supplies – Technology Sandbox	\$ 11,117		
Leisure Space Furniture	\$ 36,811		
Study Pods	\$ 18,597		
3D Printers	\$ 5,421		
Software (Druid)	\$ 1,385		
Mac Mini Lab	\$ 29,332		
iPads	\$ 41,392		
Macbook Pro (Audio) Viz Studio	\$ 6,739		
ArtVolt	\$ 8,290		
Other	\$ 10,365		
	\$ 626,852		
2025 Revenue vs Expenses			\$ 147,514

Available Balance in the fund as of December 31, 2025 \$ 1,480,730

*Other includes. Freight and Shipping, cost of sales, printing expenses, and taxes on goods and services.