

#### REFRESHING CONCORDIA'S ARCHIVAL PUBLICATION COLLECTION: MAKING DIGITAL PRESERVATION AND ACCESS WORK TOGETHER

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#### PRESENTATION OUTLINE

#### 1. RMA Context

2. The Project

3. Solutions Implemented

4. Project Timeline

5. Workflow

6. Project Outcomes



## RECORDS MANAGEMENT AND ARCHIVES CONTEXT

- RMA mandate and holdings
- RMA Digital Preservation Strategy
- Digital Preservation & Access Working Group





## THE PROJECT



- RMA digitization priorities 2014-present
  - <u>Challenge #1</u>: managing digital objects & metadata without digital preservation infrastructure.
  - <u>Challenge #2</u>: access & visibility limitations.



## SOLUTIONS IMPLEMENTED

### erchivematica.



- <u>Solution #1</u>: digital preservation system and storage deployed late-2018.
- <u>Solution #2</u>: Internet Archive.

   Concordia University Publication Collection.
  - 2. Loyola College of Montreal Collection
  - 3. Sir George Williams University Collection



# PROJECT TIMELINE







## WORKFLOW

1. Pre-ingest verification: Analyst + Technician 3. Packaging, Ingest and AIP creation: Digital Archivist + Assistant

2. Digital object modification (if required): *Technician* + Assistant

4. Internet Archive upload and metadata entry: Archivist + working Group





# PROJECT OUTCOMES

- Collection now in an OAIS driven digital preservation storage environment.
- Collection more accessible and visible for research.
- Internal knowledge sharing.

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## THANK YOU!

#### **Concordia University Archival Publication Collection URL:**

https://archive.org/details/rma-concordia-publications

Contact: archives@concordia.ca