

PERMISSION TO USE, REPRODUCE AND COMMUNICATE COPYRIGHTED MATERIAL IN A THESIS

[Place, date]

To whom it may concern:

I am a graduate student at Concordia University (Montreal, Canada) and am preparing my thesis. I am requesting permission to include in my thesis excerpt(s) from the publication(s) described in the appendix over which I understand that you hold copyright. The source(s) of the included material will be fully identified in my thesis.

The thesis will be digitized in PDF format and made available for open access online through Concordia's institutional repository (Spectrum) and other locations that collect and make theses published in Canadian universities available. Through the [thesis non-exclusive licence](#), I am granting Concordia University and its sub-licensors the right over my thesis to archive, preserve, produce, reproduce, publish, communicate, convert into any format, and to make available my thesis in print or online to the public for educational, research, private study and non-commercial purposes.

I ask that you kindly fill out and sign the form below in order to give me permission to include the excerpts of your work described in the attached Appendix. If you require any additional information, do not hesitate to contact me at the email or phone number below.

Thank you in advance for your prompt consideration of this request. I would appreciate a response by [date]:

Sincerely,

Signature

Student's name: insert

Email: insert

Mailing Address: insert

Phone number: insert

P.S.: If you do not currently hold the copyright in the publication listed below, it would be much appreciated if you could kindly provide me with any information that can help me contact the proper rightsholder(s).

Title of Thesis: insert title (the “Thesis”)

Degree: insert

Program and Faculty / Department: insert

Permission is hereby granted to: (Author of thesis) and Concordia University to use, reproduce and communicate the following in the Thesis:
[include the name(s) (author/creator/performer/broadcaster/maker) AND title. If relevant and available add information that helps to further identify the work]

1. Title of the work: insert
2. Author or creator: insert
3. ISBN, ISSN, or other applicable ID number:
4. Figure or page numbers if applicable:
5. Journal name, year, volume number, or Book place, publisher, and year, if applicable:

(Collectively, the “Copyrighted Work”)

Please fill the form below, sign it and return it to by email. Handwritten or digital signatures are accepted.

I HEREBY DECLARE THAT I HAVE THE AUTHORITY TO GRANT THE PERMISSION AND LICENCE SET FORTH HEREIN.

I HEREBY GRANT TO THE AUTHOR OF THE THESIS AS WELL AS CONCORDIA UNIVERSITY, A WORLDWIDE, PERPETUAL, NON-EXCLUSIVE, NON-COMMERCIAL SUBLICENSEABLE LICENCE TO ARCHIVE, PRESERVE, PRODUCE, REPRODUCE, PUBLISH, COMMUNICATE, CONVERT INTO ANY FORMAT, AND TO MAKE AVAILABLE THE COPYRIGHTED WORK IN PRINT OR ONLINE BY TELECOMMUNICATION TO THE PUBLIC FOR EDUCATIONAL, RESEARCH, PRIVATE STUDY AND NON-COMMERCIAL PURPOSES.

AS COPYRIGHT HOLDER OR REPRESENTATIVE OF THE COPYRIGHT HOLDER(S), THE UNDERSIGNED IS AWARE AND AGREES THAT THE AUTHOR OF THE THESIS WILL BE GRANTING IRREVOCABLE, NON-EXCLUSIVE, ROYALTY-FREE, WORLDWIDE LICENCE TO CONCORDIA UNIVERSITY AND ITS SUBLICENSORS; THEREFORE, I AGREE TO THE TERMS OF THIS LICENCE AND GRANT PERMISSION TO THE AUTHOR OF THE THESIS TO USE, REPRODUCE AND COMMUNICATE THE COPYRIGHTED WORK.

Signature of copyright holder or representative:

Signature

Name in print: insert

Address: insert

City: insert

Country: insert

Postal Code/Zip Code: insert

Date: (yyyy/mm/dd)

Email address: insert