

MANAGING YOUR ORCID ID

What is ORCID?

ORCID stands for Open Researcher and Contributor ID. An ORCID iD is a free, unique, persistent identifier assigned to an individual researcher which disambiguates them from other researchers (i.e. 0000-0002-7256-0127).

Unlike other research identifiers, ORCID is open source, open access, non-profit and easily links to other IDs and their metrics.



Why have an ORCID iD?

- **Easy** to register and use
- **Increases visibility** by compiling all your research output in one place
- **Saves time** by reducing manual data entry
- **Promotes** your research and facilitates collaboration
- **Streamlines** research workflow, such as manuscript and grant submissions
- **Moves with you:** research data stays with you across organizations and national boundaries

When to use your ORCID iD

- When submitting a journal article or uploading a dataset
- When applying for a grant
- When applying for or starting a new job
- When presenting at a conference, using a personal ORCID iD QR Code

How to get started

1. **Register** at <https://orcid.org/register> to sign up for an instant iD.
2. **Add your professional information**, including all associated affiliations, countries, name variants, and emails.
3. **Add publications** by linking to other identifiers such as Scopus, ResearcherID, and LinkedIn, by importing works from a BibTeX file, or by adding them manually.
4. **Add your ORCID iD** to your CV, website, email signature, social media accounts, business cards, manuscript submissions, grant applications, and research workflows.

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Key Benefits for Scholars

Your ORCID record

The screenshot shows a sample ORCID record for Josiah Carberry. A callout box labeled "Your unique iD" points to the ORCID iD: <https://orcid.org/0000-0002-1825-0097>. Other callouts include "Institutional affiliations" pointing to the "Employment (2)" section, "Scholarly output" pointing to the "Works (6)" section, and "Other fields: Funding Peer review Service" pointing to the "A Methodology for the Emulation of Architecture" entry.

Your unique iD

Institutional affiliations

Scholarly output

Other fields: Funding Peer review Service



Helps to Verify Your Scholarly Identity Online

Many researchers share the same name, while others have different names during their career, or different variations of the same one. An ORCID iD helps to ensure that all of your works are properly attributed to you using a persistent 16- digit identifier.



Increasingly Required by Publishers

Scholars can anticipate the increasing likelihood of being asked to provide an ORCID iD at the point of manuscript submission to ensure accurate capture of their name and institutional details.



Control Privacy Settings for Each Item

The permissions structure in ORCID is very granular. You can control the visibility (and privacy) of every element in your profile by allowing access to "everyone," "trusted" parties, or "only me."



Lowers Administrative Workload

An ORCID iD allows you to manage your scholarship in one place. Errors corrected in your ORCID profile will automatically update in key databases.